

**Clean Air Week, featuring
2018 Asia Pacific Clean Air Partnership Joint Forum
19-23 March 2018
Bangkok, Thailand**

Information Note

General

The **Clean Air Week** is a week-long event that brings together governments leaders, experts, private sector and civil society organizations in a series of events focused on solutions for better air quality in the Asia Pacific region. The **2018 Asia Pacific Clean Air Partnership Joint Forum**, which looks at progress made towards reducing pollution in the region, the latest science and impacts, policy, finance and technology solutions and developing a plan to tackle the issue in the region is a key feature of the week.

The Clean Air Week will be held at the United Nations Conference Centre (UNCC), in Bangkok, from 19-23 March 2018.

19 March: Air Pollution Health Impact Assessment Capacity Building Workshop *(by invitation)*
Venue: Ibis Styles Bangkok Khaosan Viengtai Hotel

19-22 March: Asia Pacific Low Carbon Lifestyle Challenge Clinic *(by invitation)*
Venue: Meeting Room G

20 March:

- 1) Thematic working group on air quality under Regional forum on Health and Environment *(by invitation)*
Venue: Meeting Room A
- 2) Cleaner Fuels and Vehicles in Asia *(open for participants, by registration)*
Venue: Meeting Room B
- 3) Doubling Fuel Economy in Asia *(open for participants, by registration)*
Venue: Meeting Room B

21-22 March: 2018 Asia Pacific Clean Air Partnership Joint Forum
Venue: Conference Room 2

21 March: Welcome Reception
Venue: Reception Hall

23 March:

- 1) Science and Policy Discussion on Acid Deposition in East Asia *(by invitation)*
Venue: Meeting Room B
- 2) Regional Workshop on Air Quality Assessments for Health and Environment Policies *(by invitation)*
Venue: Meeting Room F
- 3) Regional Training on Co-benefits *(open for participants, by registration)*
Venue: Meeting Room G
- 4) Science Panel meeting of Asia Pacific Clean Air Partnership *(by invitation)*
Venue: Meeting Room D

Information on programme is available in the event website: <http://cleanairweek.org/>

Meeting Venue

The Clean Air Week will be held at the “United Nations Conference Centre” located in the United Nations Building, Bangkok, Thailand.

Address:

United Nations Conference Centre, United Nations ESCAP Compound
Rajdamnern Nok Avenue, Bangkok 10200, Thailand
Telephone: (66-2) 288-1807 / (66-2) 288-1601
Fax: (66-2) 288-3022 E-mail: escap-conference-management@un.org



Information on meeting rooms for each session is provided in the website: <http://cleanairweek.org/>

Registration and Identification badge

Participants are requested to **register online** (through <http://cleanairweek.eventbrite.com>) well in advance but **no later than 12 March 2018**, to facilitate compilation of the list of participants.

Participants are also requested to **submit their photos** to facilitate smooth coordination of the issuance of photo badges. Kindly submit your photo via email to Ms. Nonglak Kasemsanta at kasemsant@un.org, copy to sweetmae.monteclaro@un.org.



Furthermore, please kindly note that prior registration is mandatory in line with standard United Nations security procedures to facilitate security clearance.

For identification and security reasons, all participants are requested to wear their meeting badges at all times during meetings, social functions and in the United Nations compound. The loss of a meeting badge should be communicated to the Conference Management Unit, located on the ground floor of the UNCC behind the registration counter, so that a new one can be issued immediately.

Once the participants have registered online, they are requested to obtain meeting badges at the registration counter located on the ground floor of the UNCC. Badges may be picked up starting on from 08.00 hours to 09.00 hours on the opening day of the event. Participants who have not registered prior to arrival will be requested to complete a registration form before being allowed to participate in the session. Only the names of participants who are duly credentials and who have registered in advance will be included in the list of participants.

Travel Advisory

- Airline reservations**

Many international airlines operate regular services to and from Bangkok. Participants are advised to secure their return bookings prior to their departure for Bangkok. If this is not possible, they should make firm return bookings immediately upon arrival in Bangkok. Travel services are available through the American Express office located on the fourth floor of the Service Building.

- Visa requirements**

Participants are **REQUIRED** to obtain an appropriate entry visa from the Royal Thai Embassy or the Royal Thai Consulate-General before entering to Thailand, **EXCEPT** for those nationals listed below.

List of countries and territories entitled for visa exemption and visa on arrival

For detailed information please visit the website of Ministry of Foreign Affairs, Kingdom of Thailand Website at <http://www.mfa.go.th/main/en/servicesor>

Summary of Countries and Territories entitled for Visa Exemption and Visa on Arrival to Thailand

Ordinary Passport							Diplomatic/Official Passport			
Nations of the following Countries may Apply for Visa on Arrival	Nations of the following countries may enter Thailand without a visa						National of the following countries may enter Thailand without a visa			
	Tourist Visa Exemption Scheme			Bilateral Agreement			Bilateral Agreement			
Period of stay	Period of stay			Period of stay			Period of stay			
15 days	**30 days			14 days	30 days	90 days	30 days	90 days		
Andora	Australia	Oman	*Brazil	Cambodia	Hong Kong	Argentina	Cambodia	Albania	The Philippines	
Bulgaria	Austria	The Philippines	*Korea (ROK)		Laos	Brazil	China	Argentina	Poland	
Bhutan	Belgium	Poland	*Peru		Macau	Chile	Ecuador	Austria	Romania	
China	Bahrain	Portugal			Mongolia	Korea (ROK)	Hong Kong	Belgium	Russia	
Cyprus	Brunei	Qatar			Russia	Peru	Indonesia	Bhutan	Slovakia	
Ethiopia	Canada	Singapore			Viet Nam		Laos	Brazil	South Africa	
India	Czech Republic	Slovak					Macau	Chile	Spain (Diplomatic only)	
Kazakhstan	Denmark	Slovenia					Mongolia	Colombia	Sri Lanka	
Latvia	Estonia	Spain					Myanmar	Costa Rica	Switzerland	
Lithuania	Finland	South Africa					Oman	Croatia	Tajikistan	
								Czech Rep.		

Ordinary Passport						Diplomatic/Official Passport			
Nationals of the following Countries may Apply for Visa on Arrival	Nationals of the following countries may enter Thailand without a visa						National of the following countries may enter Thailand without a visa		
	Tourist Visa Exemption Scheme			Bilateral Agreement			Bilateral Agreement		
Period of stay	Period of stay			Period of stay			Period of stay		
15 days	**30 days			14 days	30 days	90 days	30 days	90 days	
Maldives	France	Sweden					Pakistan (Diplomatic only)	Estonia (Diplomatic Only)	Tunisia
Malta	Germany	Switzerland					Singapore		Turkey
Mauritius	Greece	Turkey					VietNam		Ukraine
Romania	Hong Kong	UAE						France (Diplomatic only)	Uruguay
San Marino	Hungary	USA						Germany	
Saudi Arabia	Iceland	Viet Nam						Hungary	
Taiwan	Indonesia							India	
Ukraine	Ireland							Israel	
Uzbekistan	Israel							Italy	
	Italy							Japan	
	Japan							Korea (ROK)	
	Kuwait							Liechtenstein	
	Liechtenstein							Luxembourg	
	Luxembourg							Malaysia	
	Malaysia							Mexico	
	Monaco							The Netherlands	
	The Netherlands							Nepal	
	New Zealand							Panama	
	Norway							Peru	

Remarks

*Nationals of Brazil, Republic of Korea and Peru are entitled for tourist visa exemption scheme. Meanwhile, Thailand also holds bilateral agreements on visa exemption for holders of diplomatic, official and ordinary passports for a visit of not exceeding 90 days with Brazil, Republic of Korea and Peru.

**If such nationals enter the Kingdom at the immigration checkpoints which border neighboring countries, they will be allowed to stay for 15 days each time, except (1) Malaysian nationals who cross the boarderline from Malaysia, (2) Nations of the G7 countries: USA, UK, Canada, France, Germany, Italy and Japan, whose granted period of stay will not exceed 30 days each time. In addition, such nationals who hold diplomatic and official passports are also practically exempted from visa for tourism.

Participants holding UN Laissez-Passers (UNLP) travelling on official business to Thailand are REQUIRED to obtain an appropriate visa before departing to Thailand.

To apply for an appropriate entry visa to Thailand, participants are required to contact the respective Royal Thai Embassy/Consulate for accurate information regarding the visa application procedures and required documents. The list of Royal Thai Embassy/Consulate can be found at www.thaiembassy.org

Participants who may wish to apply for a visa outside their country of residence or reside in a country where there is no Royal Thai Embassy/Royal Thai Consulate should check the location where it is possible for them to apply for a Thai visa. Please note that certain nationalities, for security reasons, are not allowed to apply for a visa except at the Royal Thai Embassy/Consulate which has jurisdiction over the concerned territory.

Participants who wish to apply for a visa on arrival at Suvarnabhumi International Airport should follow the requirements below:

- The applicant must possess a passport with validity of at least six months and must be in possession of a valid return ticket with date of departure within 15 days of the date of entry;
- The applicant must fill out an application form, which is available at the Visa-on-Arrival counter at Suvarnabhumi International Airport, supply one recent passport-sized photograph and a fee of 2,000 Baht.

Furthermore, in line with security procedures for United Nations staff members, travel notification through the Travel Request Information Process (TRIP) is required prior to any official travel to a non-phase area. Upon notification of travel on TRIP, United Nations staff members will automatically receive an updated security advice for United Nations visitors to Thailand. Please visit to apply for this travel notification. United Nations staff members are required to complete both the "BASIC SECURITY IN THE FIELD" and "ADVANCED SECURITY IN THE FIELD" training before travelling.

Transport to attend meetings

Participants should make their own transport arrangements to and from the UNCC. Metered-taxis are readily available in the city.

Many hotels close to the United Nations building provide complimentary transport, according to fixed schedules, to and from the UNCC.

Hotel accommodation

The following hotels, located relatively close to UNCC, have been designated as recommended hotels for which the room rates indicated below are inclusive of service charge and value added tax.

Hotel Accommodation

Name and address	Driving distance to UNCC (approx. min.)	Located near BTS or MRT station	Shuttle service to and from UN Compound	Hotel airport pick up service available	Room type	Daily room rates (Baht)	
						Single	Double
Amari Watergate ***** 847 Petchburi Road, Ratchathewi, Bangkok 10400 Tel: +66.2.6539000 ext. 5107 Fax: +66.2.6539045 E-mail: nannaphat.j@amari.com Website: http://www.amari.com/watergate/ Contact person: Ms. Nannaphat Jiemrugeekul	20-35	15 min. walk to Ratchathewi BTS Station 12 min. walk to Ratchaprarop Station (Suvannabhumi Airport Rail Link City Line)	Yes 1,000 Baht (One way) Need advance booking	Yes 2,354 Baht (One way) Need advance booking	Deluxe	3,000 ^{a/b/c}	3,200 ^{a/b/c}
Centara Grand at Central World ***** 999/99 Rama 1 Road, Pathumwan, Bangkok 10330 Tel: +66.2.1001234 Fax: +66.2.1001235 E-mail: cgcsales@chr.co.th Website: http://www.centarahotelsresorts.com Contact person: Ms. Pathaipischa Isarangkun na Ayuttaya	20-35	5 min. walk to Chit Lom BTS Station & Siam BTS Station	No	Yes 2,400 Baht (One way) Need advance booking	Superior Deluxe	2,900 ^{a/c} 3,400 ^{a/c}	3,300 ^{a/c} 3,700 ^{a/c}
Chatrium Riverside ***** 28 Charoenkrung Road, Watprayakrai, Bangkok 10120 Tel: +66.2.3078888 Fax: +66.2.3078899 E-mail: info.chrb@chatrium.com Website: http://www.chatrium.com/ Contact person: Ms. Narumol Arunyagool	30-45	20 min. walk to Saphan Taksin BTS Station	Yes 900 Baht (One way) Need advance booking	Yes 1,900 Baht (One way) Need advance booking	Standard Superior	3,000 ^{a/c} 3,300 ^{a/c}	3,100 ^{a/c} 3,500 ^{a/c}
Conrad Bangkok ***** 87 Wireless Road, Pathumwan, Bangkok 10330 Tel: +66.2.6909999 ext. 9945 Fax: +66.2.6909000 E-mail: Salita.panitchpakdi@conradhotels.com Website: http://conradhotels3.hilton.com/en/hotels/thailand Contact person: Ms. Salita Panitchpakdi	40-55	10 min. walk to Phloen Chit BTS Station	No	Yes 2,900 Baht (One way) Need advance booking	Standard Superior	3,650 ^{a/c} 4,350 ^{a/c}	4,150 ^{a/c} 4,850 ^{a/c}
Dusit Thani Hotel ***** 946 Rama 4 Road, Silom, Bangkok, Bangkok 10500 Tel: +66.2.2009000 ext. 2909 Fax: +66.2.2009600 E-mail: sachon@dusit.com Website: http://www.dusit.com Contact person: Ms. Sachon Thiraprawat	25-40	6 min. walk to Sala Daeng BTS Station	No	Yes 2,500 Baht (One way) Need advance booking	Superior	3,103 ^{a/c}	3,745 ^{a/c}
Eastin Grand Sathorn ***** 33/1 South Sathorn Road, Yannawa, Sathorn, Bangkok 10120 Tel: +66.2.2108100 Fax: +66.2.2108399 E-mail: ados1@eastingrandstathorn.com Website: http://www.eastinhotelsresidences.com/eastingrandstathorn	30-45	2 min. walk to Surasak BTS Station	Yes 1,850 Baht (One way) Need advance booking	Yes 1,850 Baht (One way) Need advance booking	Standard Superior	2,800 ^{a/c} 3,200 ^{a/c}	2,800 ^{a/c} 3,200 ^{a/c}

hornbangkok/default-en.html Contact person: Mr. Kitisak Sawaddichai							
Grand Centre Point Rajdamri ***** 153 / 2 Soi Mahalek Luang 1 , Ratchadamri Road, Pathumwan, Bangkok 10330 Tel: +66.2.6705000 ext. 4785 Fax: +66.2.6705069 E-mail: tarin.l@gcphotels.com Website: http://www.grandcentrepointratchadamri.com Contact person: Ms. Tarin Luechaikam	25-40	5 min. walk to Rajdamri BTS Station 10 min. walk to Chit Lom BTS Station	No	Yes 1,090 Baht (One way) Need advance booking	Deluxe	2,889 ^{a/c}	3,317 ^{a/c}
Grand Centre Point Terminal 21 ***** 2 Sukhumvit Soi 19 (Wattana), Sukhumvit Road, Klongtoey Nua, Wattana, Bangkok 10110 Tel: +66.2.6819000 Fax: +66.2.6819100-1 E-mail: terminal21@gcphotels.com Website: http://www.grandcentrepointerminal21.com Contact person: Ms. Sunisa Tanghom	30-45	2 min. walk to Asok BTS Station	Yes 800 Baht (One way) Need advance booking	Yes 1,300 Baht (One way) Need advance booking	Deluxe Premium	3,500 ^{a/c}	3,500 ^{a/c}
Grand China Hotel ***** 215 Yaowarat Road, Bangkok Tel: +66.2.2249977, +66.2.2247997 Fax: +66.2.2247999 E-mail: phetanong@grandchina.com Website: http://www.grandchina.com Contact person: Ms. Phet-Anong Naksuthi	15-20	No	Yes		Deluxe	2,500 ^{a/b/c}	2,700 ^{a/b/c}
Holiday Inn Ploenchit ***** 971 Phloen Chit Rd, Lumpini, Pathum Wan, Bangkok 10330 Tel: +66.2.6561555 Fax: +66.2.6561666 E-mail: sunisa.wattanapanyapitak@ihg.com Website: http://www.ihg.com Contact person: Ms. Sunisa Wattanapanyapitak	25-40	2 min. walk to Chit Lom BTS Station	No	Yes 1,500 Baht (One way) Need advance booking	Standard Superior	2,650 ^{a/c} 3,150 ^{a/c}	2,950 ^{a/c} 3,450 ^{a/c}
Hotel Dé Moc ***** 78 Prajatipatai Road, Bangkok Tel: +66.2. 6292100-4 Fax: +66.2.2801299 E-mail: rsvn@buddyhotelsresorts.com Website: http://www.hoteldemoc.com Contact person: Mr. Sonthi Saiklai	5-10	No	Yes (One way transfer from hotel to UNCC)		Standard Superior	1,400 ^{a/b} 1,600 ^{a/b}	1,600 ^{a/b} 1,800 ^{a/b}
Landmark ***** 138 Sukhumvit Road, Bangkok 10110 Tel: +66.2.2540404 Fax: +66.2.6532694 Email: wuthiporn.n@landmarkbangkok.com Website: http://www.landmarkbangkok.com Contact person: Mr. Wuthiporn Naruemyarn	30-45	2 min. walk to Nana BTS Station	No	Yes 2,200 Baht (One way) Need advance booking	Superior Deluxe	2,996 ^{a/c} 4,066 ^{a/c}	3,317 ^{a/c} 4,387 ^{a/c}
Marriott Courtyard ***** Mahadlekluang 1, Road, Ratchadamri Rd, Lumpini, Pathum Wan, Bangkok 10330 Tel: +66.2.6901888	25-40	7 min. walk to Rachadamri BTS Station	No	Yes 1,600 Baht (One way)	Deluxe	2,600 ^{a/c}	2,814 ^{a/c}

Fax: +66.2.6901711 E-mail: Pumin.T@courtyard.com Website: http://www.marriott.com Contact person: Mr. Pumin Tippawan					Need advance booking			
Millennium Hilton ***** 123 Charoennakorn Road, Klongsan, Bangkok 10600 Tel: +66.2.4422000 Fax: +66.2.4422020 E-mail: bangkok.reservations@hilton.com Website: http://www3.hilton.com/ Contact person: Ms. Siriwan Sheewathanakornkul	35-50	20 min. walk to Krung Thon Buri BTS Station	Yes 1,200 Baht (One way) Need advance booking	Yes 1,700 Baht (One way) Need advance booking	Deluxe	3,200 ^{a/c}	3,600 ^{a/c}	
Nouvo City Hotel ***** 2 Samsen 2, Samsen Road, Banglumphu, Pranakorn, Bangkok 10200 Tel: +66.2.2827500 ext. 0110 Fax: +66.2.2821243 E-mail: adam@nouvocityhotel.com Website: http://www.nouvocityhotel.com Contact person: Mr. Adam Phadungsilp	5-10	No	Yes		Superior Deluxe Grand Deluxe	1,600 ^{a/b/c} 1,900 ^{a/b/c} 2,200 ^{a/b/c}	1,800 ^{a/b/c} 2,100 ^{a/b/c} 2,400 ^{a/b/c}	
Novotel Fenix Ploenchit ***** 566 Ploenchit Road, Lumpini, Pathum Wan, Bangkok 10330 Tel: +66.2.3056000 Fax: +66.2.3056020 E-mail: H7176-sl7@accor.com Website: http://www.accorhotels.com Contact person: Ms. Nalinthicha Waraphut	30-45	2 min. walk to Phloen Chit BTS Station	No	Yes 1,600 Baht (One way) Need advance	Superior	2,900 ^{a/c}	2,900 ^{a/c}	
Plaza Athenee ***** 61 Wireless Road, Lumpini, Pathum Wan, Bangkok Tel: +66.2.6508800 ext. 6211 Fax: +66.2.2540071 E-mail: peenita.silapasuwan@lemeridien.com Website: http://www.plazaatheneebangkok.com Contact person: Ms. Peenita Silapasuwan	30-45	6 min. walk to Phloen Chit BTS Station	No	Yes 2,400 Baht (One way) Need advance booking	Deluxe	3,200 ^{a/c}	3,700 ^{a/c}	
Pullman Bangkok Kingpower ***** 8 Rangnam Road, Kweag Thanon-Phayathai, Rachathewi, Bangkok Tel: +66.2.6809813 Fax: +66.2.6809998 E-mail: ssm@pullmanbangkokkingpower.com Website: http://www.pullmanbangkokkingpower.com Contact person: Ms. Darunee Khongbhakdee	20-35	5 min. walk to Victory Monument BTS Station	No	Yes 1,850 Baht (One way) Need advance booking	Superior Deluxe	3,055 ^{a/c} 3,376 ^{a/c}	3,269 ^{a/c} 3,590 ^{a/c}	
Riva Surya – Bangkok ***** 23 Phra Arthit Road Bangkok Tel: +66.2.6335000 Fax: +66.2.6335050 E-mail: info@rivasuryabangkok.com Website: http://www.rivasuryabangkok.com Contact person: Ms. Thannaree Ketkaew	10-15	No	No		Urban Riva Deluxe Premium	3,277 ^{a/c} 3,829 ^{a/c} 4,072 ^{a/c} 4,537 ^{a/c}	3,597 ^{a/c} 4,149 ^{a/c} 4,392 ^{a/c} 4,857 ^{a/c}	

Royal Orchid Sheraton ***** 2 Charoen Krung Road Soi 30 (Captain Bush Lane), Siphya, Bang Rak, Bangkok 10500 Tel: +66.2.2660123 Fax: +66.2.6395480 E-mail: narumon.sanguansap@sheraton.com Website: http://www.royalorchidsheraton.com Contact person: Ms. Narumon Sanguansap	30-45	10 min. to Saphan Taksin BTS Station by shuttle boat	No	Yes 2,500 Baht (One way) Need advance booking	Deluxe	3,100	3,600
Royal Princess Larn Luang Hotel **** 269 Larnluang Road, Bangkok Tel: +66.2.2813088 Fax: +66.2.2801314 E-mail: rsvn@royalprincesslarnluang.com Website: http://www.royalprincesslarnluang.com Contact person: Ms. Benjarat Rusakul	5-15	No	Yes	Yes 1,500 Baht (One way) Need advance booking	Superior Deluxe	2,800 ^{a/b/c} 3,400 ^{a/b/c}	3,000 ^{a/b/c} 3,600 ^{a/b/c}
Shangri-La Hotel ***** 89 Soi Wat Suan Plu, New Road, Bangkok Tel: +66.2.2367777 Fax: +66.2.2368579 E-mail: thiptera.tanthasri@shangri-la.com Website: http://www.shangri-la.com Contact person: Ms. Thiptera Tanthasri	30-45	10 min. walk to Saphan Taksin BTS Station	No	Yes 2,900 Baht (One way) Need advance booking	Deluxe	3,600 ^{a/c}	4,100 ^{a/c}
Siam @ Siam Design Hotel **** 865 Rama 1 Road, Wangmai, Pathum Wan, Bangkok Tel: +66.2.2173000 ext. 1103 Fax: +66.2.2173030 E-mail: assist.dos2@siamatsiam.com Website: http://www.siamatsiam.com Contact person: Ms. Natkhanit Chirawacharanant	15-20	No	No		Leisure Class	3,355 ^{a/c}	3,825 ^{a/c}
The Sukosol ***** 477 Si Ayuthaya Road, Phayathai, Bangkok Tel: +66.2.2470123 Fax: +66.2.2470165 E-mail: sales@sukosolhotels.com Website: http://www.sukosolhotels.com Contact person: Ms. Ratchaneekrit Khankath	15-30	5 min. walk to Phaya Thai BTS Station & Airport Rail Link	Yes 1,600 Baht (One way) Need advance booking		Deluxe	2,800 ^{a/c}	3,000 ^{a/c}
Trang Hotel *** 99/1 Wisutkasat Road, Bangkok Tel: +66.2.2822141-4 Fax: +66.2.2803610 E-mail: reservations@tranghotelbangkok.com Website: http://www.tranghotelbangkok.com Contact person: Ms. Thongtem Lerknawapairoj	5-10	No	Yes		Superior Superior Premium Deluxe	1,400 ^{a/b} 1,600 ^{a/b} 1,800 ^{a/b}	1,400 ^{a/b} 1,600 ^{a/b} 1,800 ^{a/b}
VIE Hotel Bangkok, MGallery by Sofitel ***** 117/39-40 Phaya Thai Road, Ratchathewi, Bangkok 10400 Tel: +66.2.3093939 Fax: +66.2.3093838 E-mail: waranya.t@viehotelbangkok.com Website: http://www.viehotelbangkok.com Contact person: Ms. Waranya Thamprapasasdon	20-35	1 min. walk to Ratchathewi BTS Station	Yes 1,070 Baht (One way) Need advance booking	Yes 1,500 Baht (One way) Need advance booking	Standard	2,996 ^{a/c}	3,370.50 ^{a/c}

Nanda Heritage Hotel *** 632 Wisut Kasat Road, Pranakorn Bangkok 10200 Tel:+66.2.2822900 Fax: +66.2.2822904 E-mail: info@nandaheritage.com Website: http://www.nandaheritage.com Contact person: Mr. Kongpang Ounsri	5-10	No	No	No	Superior Deluxe	2,000 ^{a/c} 2,500 ^{a/c}	2,000 ^{a/c} 2,500 ^{a/c}
IBIS Styles Bangkok Khaosan Viengtai Hotel *** 42 Rambuttri Road, Banglumpu, Chana Sougkhrum, Bangkok 10200 Tel: 02 280 5434 E-mail: H9906-SL2@accor.com Website: ibisstyles.com ; accordhotels.com Contact person: Ms. Pantipa Pudpuang	5-10	No	No	No	Superior	1,800 ^{a/c}	1,800 ^{a/c}

- a. Inclusive of daily American breakfast, service charge and value added tax.
- b. Complimentary transport services provided according to fixed schedules, from the hotel to UNCC in the morning and back to the hotel in the evening.
- c. Free Internet Access.

Participants are responsible for booking their own rooms and are requested to contact the hotel directly at least 10 working days in advance to provide the participant's full name, date and time of check-in and check-out, flight numbers and contact details.

Rooms are available to participants on a first-come, first-served basis. Any cancellations, postponements or other changes should be notified to the hotel at least 48 hours in advance. Rooms not occupied in accordance with the latest advice will be held for 24 hours at the participant's expense and then released.

The rates provided in the table are as of January 2018 and subject to change without notice. Please confirm the room rates with the hotel directly.

In the event that accommodation at any of the above-listed hotels is not available, the participants will be advised by the respective hotel.

The information above is provided for the convenience of the participants. While efforts have been made to ensure that the information is as accurate as possible, UN Environment makes no guarantee, either expressed or implied, as to the exactness of the hotel information or availability of rooms at the rates listed.

- **Payment of hotel accounts**

Before departure from Bangkok, participants should settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, Internet usage, business center usage, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services. Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to late arrival or rescheduled departure for which inadequate prior notice is given.

- **Transport from and to Airport**

Participants should make their own transportation arrangements from Suvarnabhumi International Airport or Don Mueang International Airport to their respective hotels. Limousine, metered-taxi and bus services are readily available at the airport. Detailed information about the respective airports can be found at [Suvarnabhumi Airport \(http://www.suvarnabhumiairport.com\)](http://www.suvarnabhumiairport.com) and [Donmuang Airport \(http://www.donmuangairport.com/\)](http://www.donmuangairport.com/).

To avail themselves of the airport limousine service, **it is strongly recommended that participants contact only the authorized officials at the counters located in the airport arrival zone.** These officials will issue a ticket for the assignment of a limousine for transporting passengers to the desired destination, upon request. The Suvarnabhumi International Airport limousine service counters are located on the second floor at Baggage Claim and Arrival Hall exits, channels A, B and C. For public taxi, participants are advised to proceed to the first floor of the Passenger Terminal, between exit doors 4 and 7, outdoor area, where they will find automatic dispensing machines from which they can collect a queuing ticket for a public taxi. In addition to toll fees, there is a 50 Baht surcharge to be added to the meter charge from airport to the city. Please refer to the airport website noted above for details.

Meeting Facilities

- **Internet services**

Free wireless internet access is available in all conference and meeting rooms and in the public areas of the UNCC. No password is required.

- **Catering services**

Catering services are available at the following locations:

- Cafeteria, which serves Thai and international lunch, located on level 1 of UNCC, is open from 11.00 to 14.00 hours for lunch on Monday through Friday.
- Canteen, which serves Thai lunch, located on the ground floor of the Service Building, is open from 07.00 to 13.00 hours on Monday through Friday.
- Coffee Corner, which serves sandwiches, pastries, coffee, tea and soft drinks, located on level 1, UNCC, is open from 07.00 to 17.00 hours.
- Rajapruek Lounge, which serves light meals and beverages, located on the ground floor of the UNCC, is open from 07.00 to 17.00 hours on Monday through Thursday, and from 07.00 to 20.00 hours on Friday.

- **Communications**

Mail intended for participants during the session should be addressed to the Secretariat with address to Name of delegate.

c/o UN Environment, Asia Pacific Office
The United Nations Building
Rajadamnern Nok Avenue
Bangkok 10200, Thailand

Telephone: (66-2) 288-1899

Email: apcap@un.org

- **Meeting documents/paper smart meeting**

Participants are requested to bring with them copies of the meeting documents distributed by UN Environment secretariat to their Governments/Agencies/ Organizations prior to the session. Only a limited number of copies of such documents will be available during the session.

As part of the current efforts of the United Nations towards reducing paper, printed copies of official documents will be available on demand.

- **Accessibility support for persons with disabilities**

In order to enhance accessibility to the United Nations Conference Centre (UNCC) for persons with diverse disabilities, whether visual, physical, brain lesions, hearing or speech impairments, a set of assistive devices are available upon request in a designated area at the Accessibility Centre, first floor, UNCC. For more information please email escap-conference-management@un.org or call +66.2.2881806.

- **Library facilities**

Library facilities are available on the first floor, Service Building from 08.00 to 16.00 hours, Monday through Friday. For details on the use of the ESCAP Library facilities, please consult the staff on duty or call extensions 1329 and 1360. Further information about the ESCAP Library can be found at www.unescap.org/library.

- **Banking facilities**

Banking services are available at the Siam Commercial Bank, United Nations Branch, located on the first floor of the Service Building, from 08.30 to 15.30 hours during weekdays. (telephone extension 2168).

- **Postal services**

Postal services are available at the United Nations branch of Thailand Post, located on the ground floor of UNCC. It is open from 08.00 to 16.00 hours, Monday through Friday. The office can be contacted at extensions 1260 and 2911.

- **Souvenir shop**

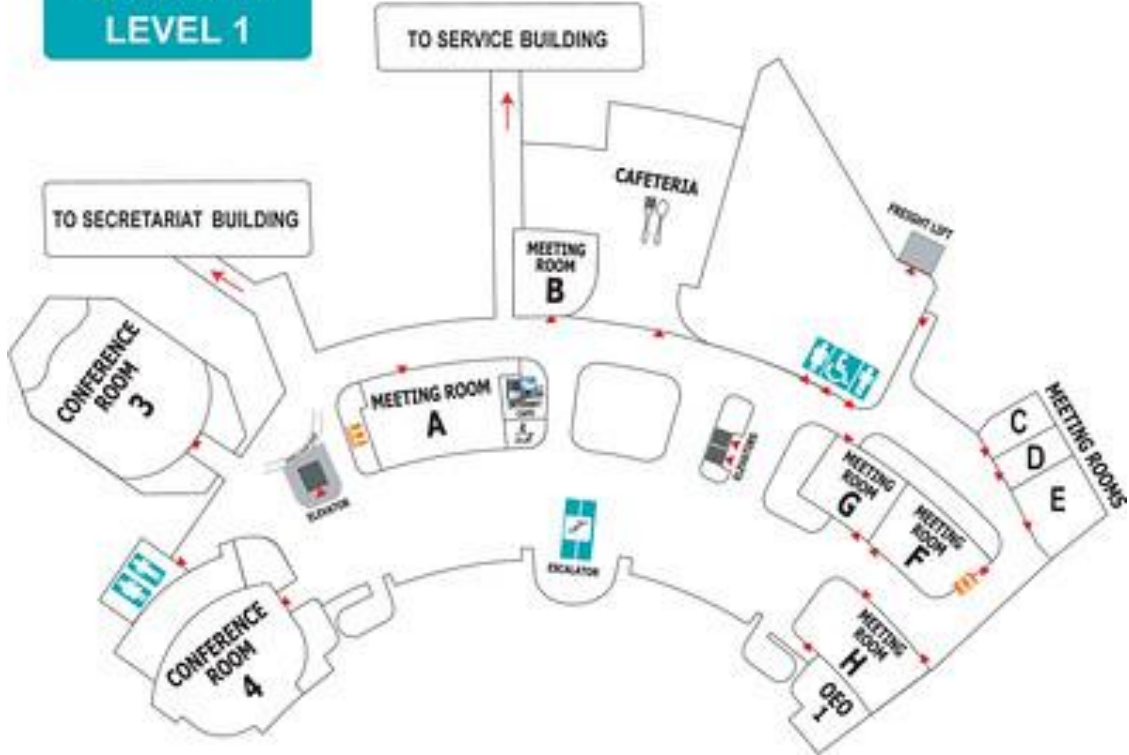
The souvenir shop is located on the first floor of UNCC. It is open from 08.00 to 17.00 hours, Monday through Friday. The shop can be contacted at extension 1295.

- **Floor plans**

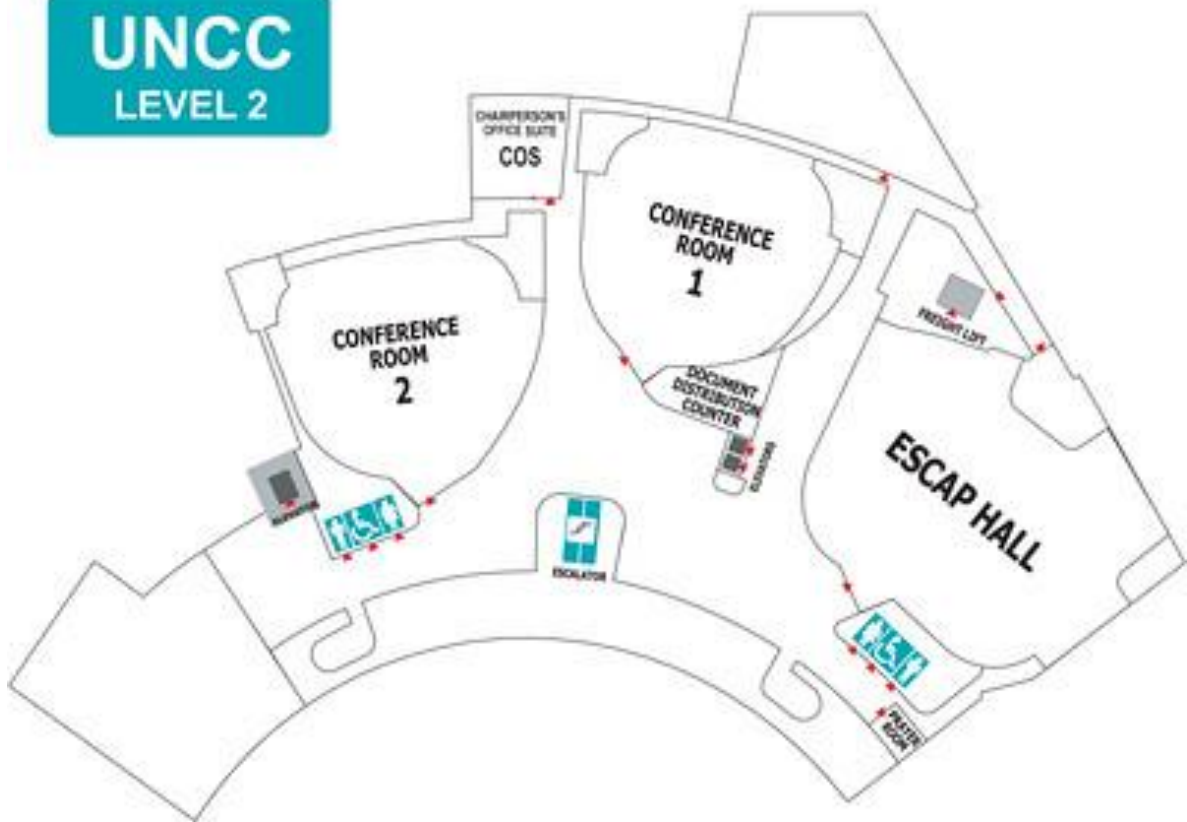
The UNCC floor plans are available on the [UNCC website](http://www.unescap.org/uncc) (<http://www.unescap.org/uncc>).



UNCC
LEVEL 1



UNCC
LEVEL 2



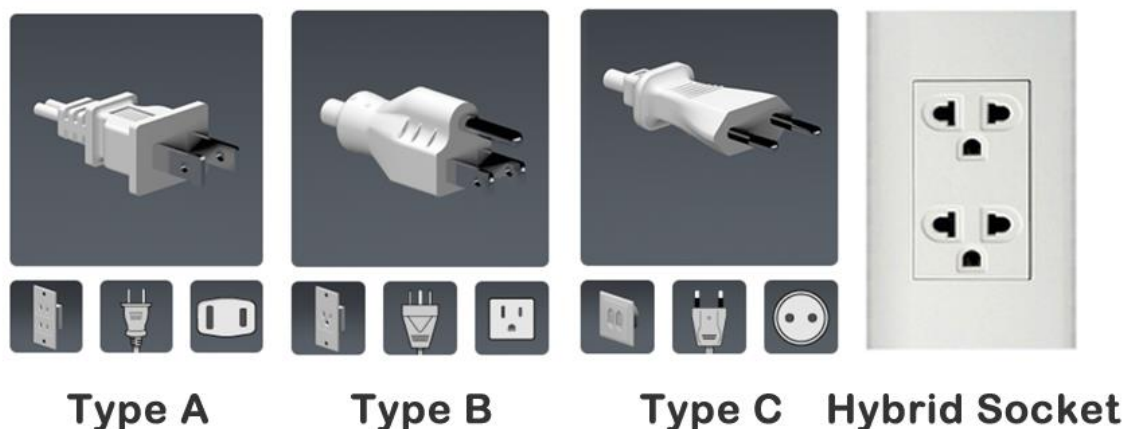
- **Prayer and meditation rooms**
Prayer and meditation rooms are located on the second floor of the UNCC.

Weather

The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

Electric plug and socket

Electric power in Thailand is 220V running at 50Hz and the plug types used are either Type A, Type B, or Type C. A hybrid socket is almost universally found, which accepts a combination of the above plug types. Delegates are strongly encouraged to carry their own adapters for use with laptops and other electrical appliances as the Secretariat will not be able to provide these. In case of need, adapters can be purchased from electronic and electrical stores in Bangkok.



Health and vaccination

List of countries which require International Health Certificate for Yellow Fever Vaccination

The Ministry of Public Health has issued regulations that applicants who have travelled from or through the countries which have been declared Yellow Fever Infected Areas must provide an International Health Certificate proving that they have received a Yellow Fever vaccination.

The International Health Certificate must be submitted together with the visa application form. The traveller will also have to present the said certificate to the Immigration Officer upon arrival at the port of entry in the Kingdom. As for those nationals of the countries listed below but who have not travelled from/through those countries, such a certificate is not required. However, they should possess concrete evidence showing that their domicile is not in an infected area so as to prevent unnecessary inconvenience.

Following are the countries which are declared Yellow Fever Infected Areas.-

- | | |
|-----------------------------|---|
| 1. Angola : | Republic of Angola |
| 2. Benin : | Republic of Benin |
| 3. Bolivia : | Republic of Bolivia |
| 4. Brazil : | Federative Republic of Brazil |
| 5. Burkina Faso : | Burkina Faso |
| 6. Burundi : | Republic of Burundi |
| 7. Cameroon : | Federal Republic of Cameroon |
| 8. Central African Republic | |
| 9. Chad : | Republic of Chad |
| 10. Colombia : | Republic of Colombia |
| 11. Congo : | Democratic Republic of the Congo |
| 12. Congo Republic: | Republic of the Congo |
| 13. Cote d' Ivoire : | Republic of Cote d' Ivoire |
| 14. Ecuador : | Republic of Ecuador |
| 15. Equatorial Guinea : | Republic of Equatorial Guinea |
| 16. Ethiopia : | Federal Democratic Republic of Ethiopia |
| 17. French-Guiana | |
| 18. Gabon : | Gabonese Republic |

19. Gambia :	Republic of the Gambia
20. Ghana :	Republic of Ghana
21. Guinea-Bissau :	Republic of Guinea Bissau
22. Guinea :	Republic of Guinea
23. Guyana :	Cooperative Republic of Guyana
24. Kenya :	Republic of Kenya
25. Liberia :	Republic of Liberia
26. Mali :	Republic of Mali
27. Mauritania :	Islamic Republic of Mauritania
28. Niger :	Republic of Niger
29. Nigeria :	Federal Republic of Nigeria
30. Panama :	Republic of Panama
31. Peru :	Republic of Peru
32. Rwanda :	Republic of Rwanda
33. Sao Tome & Principe :	Democratic Republic of Sao Tome & Principe
34. Senegal :	Republic of Senegal
35. Sierra Leone :	Republic of Sierra Leone
36. Somalia :	Somali Democratic Republic
37. Sudan :	Republic of the Sudan
38. Suriname :	Republic of Suriname
39. Tanzania :	United Republic of Tanzania
40. Togo :	Republic of Togo
41. Trinidad and Tobago :	Republic of Trinidad and Tobago
42. Uganda :	Republic of Uganda
43. Venezuela :	Republic of Venezuela
44. Argentina :	Argentina Republic
45. Paraguay :	Republic of Paraguay

First-aid and emergency medical service are available at the Medical Centre, which is located on the ground floor of the UNCC, during weekdays. The ESCAP Medical Officer and nurse are available weekdays from 07.30 to 15.45 hours, with the exception of lunch time from 12.00 to 12.45 hours. Appointments may be made at extensions 1352 or 1761.

Delegates are strongly encouraged to subscribe to travel or health insurance which is valid in the Kingdom of Thailand, in order to cover any medical bills or hospitalization fees.



The United Nations buildings are smoke-free areas. Smoking is permitted only in the designated areas outside of the buildings.

Foreign currency declaration

Any person who carries an aggregate amount of foreign currency exceeding US\$20,000 or its equivalent into or out of the Kingdom of Thailand shall declare such amount of foreign currency to a customs official. Failure to make such a declaration or making any false declaration to a customs official is a criminal offence.

Currency exchange facilities are available at hotels and at many locations in Bangkok. Such services are also available at the United Nations branch of Siam Commercial Bank, which is located on the first floor of the Service Building (telephone extension 2168). The Bank is open from 08.30 to 15.30 hours from Monday to Friday.

Currency Converter

 USD - United States dollar	\$	<input type="text" value="1"/>
 EUR - Euro	€	<input type="text" value="0.82"/>
 GBP - British pound	£	<input type="text" value="0.72"/>
 THB - Thai baht	฿	<input type="text" value="31.93"/>

January 19, 2018
FreeCurrencyRates.com

Safety and Security

Contact numbers:

UN Security

Security Control Centre (24/7): +66.2.2881102; +66.2.2881113

UN Security Emergency Number: +66.2.2881100

Mobile +66.81.8078471

Thailand Emergency Numbers:

Police general emergency call: 191

Ambulance and rescue: 1554

Fire: 199

Tourism Police: 1155

Secretariat

The United Nations Building

Rajadamnern Nok Avenue

Bangkok 10200, Thailand

UN Environment

Telephone: (66-2) 288-1899

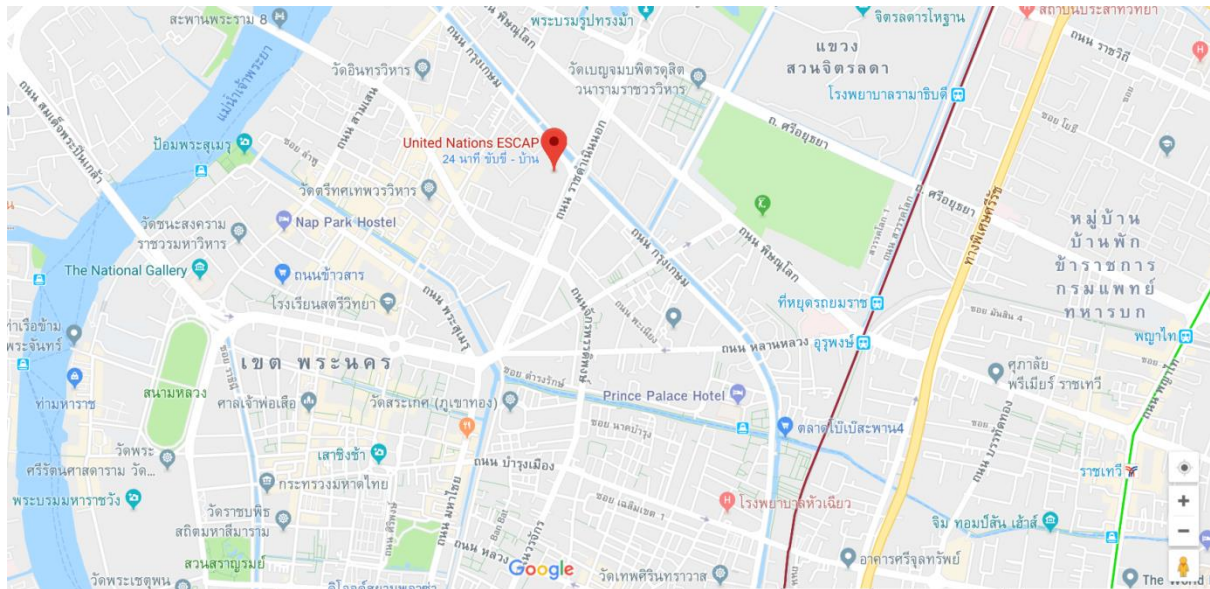
Email: apcap@un.org

For logistics concerns:

- Ms. Nonglak Kasemsanta kasemsant@un.org
- Ms. Sweet Mae Monteclaro sweetmae.monteclaro@un.org

LOCATION

<https://goo.gl/maps/iSUkcb55tAr>



Financial & administrative arrangements (only if applicable)

In those cases where the participation costs are borne by the UN Environment secretariat, the secretariat will provide only travel and DSA as expressed and will not assume responsibility for any other expenditure, including the following:

- i. All expenses in the home country incidental to travel abroad, including expenditure for visa, medical examination, inoculations and other such miscellaneous items and internal travel to and from the airport of arrival and departure in the home country;
- ii. Salary and related allowances for the participants during the period of the meeting;
- iii. Costs incurred by participants in respect of travel insurance, accident insurance, medical bills or hospitalization fees in connection with attending the meeting;
- iv. Compensation in the event of death or disability of participants in connection with attending the meeting;
- v. Any loss of or damage to personal property of participants while attending the meeting or losses or damages claimed by third parties as a result of any negligence on the part of the participants;
- vi. Any other expenses of a personal nature, not directly related to the purpose of the meeting.

Daily subsistence allowance (only if applicable)

Participants whose travel is sponsored by UN Environment will be provided with a daily subsistence allowance at prevailing United Nations rates in local currency. In order to facilitate the payment of subsistence allowance, eligible participants are requested to submit copies of the passport, boarding pass, the arrival/departure form together with their air tickets to the secretariat staff in the conference room.

Any participants who are unable to stay for the duration of the meeting are requested to inform the secretariat as soon as possible after arrival, so that the subsistence allowance can be adjusted accordingly.